

Date

Your broker
Address
City, State

Re: Your shares
Acct ID

Dear Sir or Madam:

Please transfer [number] shares of [name of shares] which you hold in book entry form for me to the Church of the Holy Apostles.

These shares should be transferred to The Bank of New York, ABA: 021000018. The Beneficiary is Pershing LLC, Beneficiary Account: 890-051238-5, DTC#0443. The Ultimate Beneficiary is the Church of the Holy Apostles – account number 4r6935792.

If there is a problem with this request, please contact me at [number]

Sincerely,

[Your name]

cc: Donna Matthews
Administrator
Church of the Holy Apostles
1225 W. Grand Parkway
Katy, Texas 77494